

COUNCIL



Loughborough
University

COUN23-A1

Notice of meeting

The next meeting of University Council will be held on Thursday 30 March 2023 at 9:30am in the Allison Committee Room, Loughborough University London campus. This is an in-person meeting with the option to join remotely where attendance in-person is not possible.

Richard Taylor, Secretary

Business of the Agenda

Members are reminded that a starred item is approved at this stage unless notice is given of intention to speak to it. Any member wishing to speak to a starred item, to raise an item under any other business or to challenge the unconfirmed minutes is asked to give notice to the Secretary by **mid-day on Monday 27 March 2023**.

Members are asked to declare any interest they may have in an item at the start of the meeting.

1 Minutes & Matters Arising

1.1 Minutes

COUN22-M4

To **CONFIRM** the minutes of the meeting held on 23 November 2022.

1.2 Matters Arising

To **NOTE** any matters arising.

SECTION A – Items for Discussion

2 Chair's Report

To **RECEIVE** a verbal report from the Chair.

3 Strategy Update and Key Performance Indicators

3.1 Strategy and Enabling Project Updates

COUN23-P1

To **NOTE** an update on the University Strategy: Core Plans and Enabling Projects.

3.2 Education and Student Experience Core Plan

COUN23-P2

To **RECEIVE** the Education and Student Experience Core Plan.

To **APPROVE** Education and Student Experience KPIs for inclusion in framework.

3.3 Key Performance Indicators

COUN23-P3

To **ACCEPT** a transitional KPI reporting framework and note the updated KPIs for this quarter.

To **APPROVE** a change to the international student population KPI.

3.4 Staff Experience Survey

COUN23-P4

To **RECEIVE** a report from Human Resources Committee on the results of the staff experience survey.

4 Finance

4.1 Financial Update

COUN23-P5

To **RECEIVE** a financial update for 2022/23.

4.2 Capital Thresholds

COUN23-P6

To **APPROVE** an update to the University's major capital project procedures and capital thresholds.

5 Gender Pay Gap 2023

COUN23-P7

To **NOTE** the Gender Pay Gap 2023 Report.

6 Audit & Risk Committee

COUN23-P8

To **RECEIVE** a report from the meeting of the Audit & Risk Committee held on 7 February 2023 and to **APPROVE** on the recommendation from Audit & Risk Committee that KPMG are appointed as external auditors to the university for a further 5 year term.

7 Governance & Nominations Committee

To **APPROVE** any relevant business from Governance and Nominations Committee.

8 Health, Safety and Environment

8.1 Health, Safety and Wellbeing Annual Report

COUN23-P9

To be **ASSURED** that the University is fulfilling its obligations with regard to Health, Safety and Environment by **ENDORISING** the annual report.

8.2 Health, Safety and Environment Update

To **RECEIVE** a verbal report from the meeting of the Health, Safety and Environment Committee held on 05 October 2022. Monthly Health and Safety Bulletins are available on the BI bookshelf.

9 Approval of Section B Starred Items

To **APPROVE** all starred items in Section B of the agenda.

10 Matters for Report by the Vice-Chancellor

To **RECEIVE** a verbal report from the Vice-Chancellor.

SECTION B – Starred Items for Approval

11 *Pro-Vice-Chancellor Sport

COUN23-P10

To **APPROVE** the proposed committee for the appointment of a Pro-Vice-Chancellor Sport.

12 *Equity, Diversity and Inclusion Governance

COUN23-P11

To **APPROVE** governance arrangements for Equity, Diversity and Inclusion.

13 *Research, Training & Enterprise Staff Promotion**COUN23-P12**

To **APPROVE** the criteria for Research, Teaching & Enterprise Staff Promotion.

14 *Parking Ordinance Change**COUN23-P13**

To **APPROVE** an update to the Ordinance relating to parking.

15 *Loughborough University Ambassadors**COUN23-P30**

To **APPROVE** the creation of the role of University Ambassador and the proposal to appoint the named individuals as ambassadors.

SECTION C – Starred Items for Information**16 *Matters for Report****16.1 *Pro-Vice-Chancellor (Education & Student Experience)****COUN23-P14****16.2 *Pro-Vice-Chancellor (Equity, Diversity & Inclusion)****COUN23-P15****16.3 *Pro-Vice-Chancellor (Research & Innovation)****COUN23-P16****17 *Technical Career Pathways****COUN23-P17**

To **NOTE** the proposed changes to the Technical Services job family and the creation of career pathways as part of the University's Technician Commitment action plan.

18 *Office for Students Reportable Incidents**COUN23-P18**

To **NOTE** that there have been no reportable incidents since the last meeting of Council and no events which needed to be considered if it qualified as a reportable.

19 *Annual Report on Philanthropy**COUN23-P19**

To **NOTE** the annual report on philanthropic income 2021-22.

20 *Capital Framework Progress Report**COUN23-P20**

To **RECEIVE** a progress report.

21 *Annual Report from the Radiation Protection Officer**COUN23-P21**

To **NOTE** the annual report from the Radiation Protection Officer.

22 *Common Seal**COUN23-P22**

To **RECEIVE** a list of documents to which the University Seal has been attached.

23 *Senior University Appointments

To **NOTE** the following Senior University Appointments:

Professor Malcolm Cook as Dean of the School of Architecture, Building & Civil Engineering for 5 years from 1 August 2023 until 31 July 2026.

Professor Cees De Bont as Dean of the School of Design and Creative Arts for a further 2 years from 1 August 2023 until 31 July 2025.

Professor Claudia Eberlein reappointed as Dean of the School of Science for a further 5 years from 1 August 2023 until 31 July 2028.

24 *Reports from Committees

To **RECEIVE** reports from the following Committees:

COUN23-P23	Ethics Committee – 31 January 2023
COUN23-P24	Finance Committee – 06 January 2023
COUN23-P25	Health, Safety & Environment Committee – 08 February 2023
COUN23-P26	Human Resources Committee – 01 February 2023
COUN23-P27	Infrastructure Committee – 27 September & 29 November 2022

COUN23-P28

Operations Committee – 05 December 2022, 09 January and 06 February 2023

COUN23-P29

Research & Innovation Committee – 22 November 2022 and 14 February 2023**25 Date of Next Meeting**

Thursday 29 June 2023, Loughborough campus, 13:30-17:00

Future Meetings

Away Day and Meeting, Thursday 12 October 2023, 9:00AM-All-day

Thursday 23 November 2023, 9:00AM-12:00PM, Online

Thursday 21 March 2024, 14:00-16:30, Loughborough University London [Please note that this date has been amended from the previous date owing to Easter.

26 Any Other Business

The Council meeting in March 2024 at the Loughborough University London campus has been brought forward one week to Thursday 21 March 2024, 14:00-16:30 owing to Easter. Council dinner will be early evening on Thursday not the Wednesday evening as this year.

Author – Luke Vulpiani

Date – March 2023